

***The South Saskatchewan Community Foundation Inc.
Grant Application Guidelines & Policies***

Deadline for Applications September 30

Guidelines

- 1. Grants are made to organizations which have a Canada Revenue Agency registration number and qualified scholarship programs. A receipt is required.*
- 2. Grants are not made to support projects normally financed by public tax funds.*
- 3. Priority will be given to important charitable causes.*
- 4. Requests are not normally considered on a continuing or ongoing basis.*
- 5. Contributions will not be made to organizations engaged in multiple activities, which might redistribute foundation grants to other organizations.*
- 6. Grants are not made for the publication of print, visual, audio-visual or computer-related works.*
- 7. Grants are not made for endowments, contingencies, operating or deficit financing.*
- 8. Priorities of the Foundation are for the benefit of communities in Southern Saskatchewan.*
- 9. A report on how a grant has been expended and the impact it has made toward 'building a better community' is required.*
- 10. Grants will not be made for any political purposes.*
- 11. Grants are not made to any religious organizations where the funds would be used to further the organization's religious purposes.*
- 12. No grants will be made which discriminates as to race, creed, or ethnic groups.*

Method to Apply for Grant

Provide 7 copies of:

- 1. Our application for grant form.*
- 2. Audited Financial Statements.*
- 3. Your budget for the present year, as approved by your board. Please include a copy of the minutes approving the budget.*
- 4. Copies of your last two annual reports.*
- 5. All pertinent materials that the applicant feels will help the evaluation.*
- 6. If the organization or service is new, please advise how the operation will be financed in subsequent years.*

General Information

- 1. Submissions are to be made in writing to the Foundation by using our application form and providing all supplement information requested, plus a one page executive summary (Readers Digest version) of the grant proposal.*
- 2. The Executive Director may request further details if required.*
- 3. Personal interviews or presentations to the Board of Directors, either individually or collectively, are not favored.*
- 4. The Executive Director will advise the applicant of the decision of the Directors.*
- 5. The decision made in regards to the application is final.*